



City Hall  
215 N. Broad St  
Monroe, GA 30655  
(770)207-4674

**PERSONAL TRANSPORTATION VEHICLE (PTV) REGISTRATION**

**PTV Information**

Vin / Serial # \_\_\_\_\_  
(include all letters & numbers)

Make: \_\_\_\_\_

Maximum Weight: \_\_\_\_\_

Maximum Speed: \_\_\_\_\_

**OWNER INFORMATION**

Name \_\_\_\_\_

**Physical Address of Owner & Cart**

Street Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Subdivision \_\_\_\_\_

Phone # \_\_\_\_\_

Alt. Phone # \_\_\_\_\_

Email \_\_\_\_\_

\*\*Payment method: Cash, Check or Cards.  
Please make checks payable to:  
City of Monroe

**For Office Use Only**

Amount Paid \_\_\_\_\_

Receipt # \_\_\_\_\_

Year \_\_\_\_\_ Current Decal # \_\_\_\_\_

Color \_\_\_\_\_

Type GAS / ELECTRIC (circle one)

With your registration please include a copy of the specification sheet from the manufacturer noting the maximum speed and weight of the vehicle; **NOTE: THE MAXIMUM ALLOWABLE SPEED IS 20 M.P.H. AND THE MAXIMUM ALLOWABLE WEIGHT IS 1,375 LBS**

Are you 18 years of age or older? YES / NO (circle one)

**Mailing Address (if different)**

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

**PLEASE READ CAREFULLY:**

I understand and will abide by City of Monroe and state Laws pertaining to PTV's as described in the ordinance. I have been advised to obtain liability insurance for the cart. I understand that as the registered cart owner I accept both legal and civil responsibility for any actions committed during the operation and use of the cart, and understand that I will be charged for any violation of Chapter 94 Article IV. I certify that the information contained herein is correct to the best of my knowledge.

\_\_\_\_\_  
Owner Signature (required)

\_\_\_\_\_  
Date

NOTE: Immediately report stolen PTV's to the City of Monroe Police Department. Submit a release of liability form within 10 days of changes in cart ownership (sale, transfer, relocation of owner, or destruction of PTV).

## EXHIBIT A

### Chapter 94 – TRAFFIC AND VEHICLES

#### ARTICLE IV. – PERSONAL TRANSPORTATION VEHICLES

##### **Sec. 94-90. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Personal transportation vehicle:* Any motor vehicle: (i) With a minimum of four wheels; (ii) Capable of maximum level ground speed of less than 20 miles per hour; (iii) With a maximum gross vehicle unladen or empty weight of 1,375 pounds; and (iv) Capable of transporting not more than eight persons; and shall be consistent with the definition as set forth in O.C.G.A. § 40-1-1(43.1). This includes golf carts and similar types of self-propelled vehicles.

##### **Sec. 94-91. - License and registration required.**

Personal transportation vehicles may be operated within the City only after the owner has completed the registration process pursuant to O.C.G.A. § 40-6-331(b), and only if a person who possesses a valid Georgia driver's license is operating the personal transportation vehicle. Registration fees are charged by the City to cover the costs of implementing and maintaining this article. It shall be the duty of every owner of a personal transportation vehicle that is operated on public roads, recreational paths, rights-of-way or other public property in the jurisdiction of the City to register the personal transportation vehicle with the City

within ten (10) days of the date of purchase/acquisition. There shall be a registration fee and a user fee as set out below.

##### **Sec. 94-92. - Registration application and fee.**

- (a) Registration with the City shall include a record of the model, make and vehicle identification number or serial number on such personal transportation vehicle, the name and address of the owner, a contact phone number, and any other such information as the City shall require, all of which shall be maintained at City Hall. A person desiring to register a personal transportation vehicle shall bring documentation setting forth a description of such vehicle to the Code Department and complete an application of registration of such personal transportation vehicle.
- (b) Upon registration, the clerk shall issue a numerical decal to be applied to a conspicuous place on such vehicle so as to be plainly visible. This decal issued shall be nontransferable from the vehicle for which it is issued.
- (c) There shall be a thirty dollar (\$30.00) registration and licensing fee due annually on January 1 of each year.

**Sec. 94-93. - Emblem required.**

- (a) Before any personal transportation vehicle may be operated within the City, the vehicle must have affixed thereto an emblem as required by O.C.G.A. § 40-8-4. Failure to have a current registration decal affixed to a personal transportation vehicle shall be a violation of this section and subject the owner of such personal transportation vehicle to the penalties set forth in Sec. 94-96.
- (b) The decal issued by the City shall be nontransferable from the personal transportation vehicle for which it was issued.

**Sec. 94-94. - General regulations.**

- (a) Personal transportation vehicles may only be operated on public roads, recreational paths, rights-of-way or other public property which are part of the City's street system which have a speed limit of thirty-five (35) miles per hour or less.
- (b) Personal transportation vehicles shall not be operated on streets and highways that are a part of the state highway system of Georgia unless crossing such a street or highway is necessary to remain on a public road, recreational path, right-of-way, or other public property which is a part of the City's street system that personal transportation vehicles are permitted to operate on.
- (c) All personal transportation vehicles shall be equipped with: functional headlights and taillights; a flashing or rotating yellow or amber light mounted on the top of the personal transportation vehicle; a braking system sufficient for the weight and passenger capacity of the personal transportation vehicle, including a parking brake; a reverse warning device functional at all times when the

directional control is in the reverse position; a main power switch which renders the personal transportation vehicle inoperable when the switch is in the "off" position or the key is removed, with said key only being removable when the switch is in the off position; reflex reflectors; horn; rear view mirror; safety warning labels; hip restraints or hand holds or a combination of both.

- (d) All occupants of a personal transportation vehicles must wear seatbelts at all times, if available.
- (e) Personal transportation vehicles shall not be operated on the sidewalks.
- (f) Restrictions placed upon licensed motorists shall apply in the same manner as if operating a motor vehicle.
- (g) The maximum occupancy of a personal transportation vehicle traveling on public roads, recreational paths, rights-of-way or other public property shall be one (1) person per designated seat.
- (h) All operators of personal transportation vehicles shall abide by all traffic regulations applicable to vehicular traffic when using the designated public roads, recreational paths, rights-of-way or other public property of the City.
- (i) The city council may, at its discretion, and by resolution, waive registration requirements for special events of a limited duration.
- (j) A city employee on city business, in a city vehicle, and in the exercise of his/her duties, may operate gasoline, diesel fuel or battery-operated powered vehicles or personal transportation vehicles upon the city's streets, parks, parking lots, and other public properties within the city limits.
- (k) All personal transportation vehicles noncompliant with the requirements



herein shall not be allowed to be operated on any city street.

- (1) Any owner registering a personal transportation vehicle with the city and any operator of same agrees to abide by all the requirements of state law and this Code.

**Sec. 94-95. - Liability.**

The owner or operator of a personal transportation vehicle is liable for his or her own actions. Any person who operates or owns a personal transportation vehicle is responsible for procuring and maintaining liability insurance in the amount of twenty-five thousand dollars (\$25,000.00) per person for bodily injury, fifty thousand dollars (\$50,000.00) per accident for bodily injury to one (1) or more people, and twenty-five thousand dollars (\$25,000.00) per accident for property damage.

**Sec. 94-96. - Violation—Penalty.**

It shall be unlawful for a personal transportation vehicle to be operated on the streets of the City except as expressly authorized in this section, and every person convicted of a violation shall be punished as provided in Sec. 1-11 of this Code.

**Secs. 94-97 – 94-120. – Reserved.**