



POSITION:	Fiscal Analyst
DEPARTMENT:	Finance
JOB TYPE:	Full-time
SALARY:	Starting at \$58,308 - \$65,000, commensurate with experience
POSTED:	05/15/2024
CLOSING DATE/TIME:	Until Filled

The City of Monroe is now accepting applications for the position of Fiscal Analyst. This position is responsible for performing duties associated with the support of the financial management through preparation and analysis of financial reports and provision of effective financial recommendations. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Requirements:

Education & Experience:

- Bachelor's degree in Finance, Accounting, Economics, Business Administration or related area
- Minimum of three (3) years of experience & exemplary performance in budgeting, accounting, or other relative government position

Skills:

- Familiarity with accounting principles; GAAP
- Familiarity with general & local government policies, regulations, & procedures related to fiscal matters
- Knowledge of budgeting & fiscal management
- Proficiency in Microsoft Excel
- Proficiency in data analysis tools & techniques; software, databases, & other financial analysis tools
- Demonstrates strength in ability to communicate complex financial information in both written & oral formats
- Demonstrates ability to analyze fiscal issues critically, identify problems, & propose solutions

Certificates, Licenses, Registrations:

- Ability to complete necessary training as directed by the City Administrator and/or Finance Director

The City of Monroe offers some of the most employee-friendly benefits available. To view our complete benefits package & obtain an application, please visit our website. Completed applications may be submitted to Sarah Johnson, Employee Relations Specialist, at Sjohnson@MonroeGA.gov



*Applications are also available at & may be returned to City Hall, 215 N Broad St, Monroe, GA 30655. The City of Monroe is an Equal Opportunity Employer and a Certified Drug-Free Work Place. Per Georgia Code 34-9-414 be advised that the City of Monroe does pre-employment, reasonable suspicion, post-accident, post-rehabilitation, and routine fitness-for-duty(random) drug testing.