

The Mayor and Council met for their regular meeting.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Nathan Purvis	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Ron Rabun	Interim City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Bill Owens, Logan Propes, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Brittney Fitzpatrick, Beverly Harrison, Chris Bailey Keith Glass, Marsha Queen, Tracey Hanson, Michael Matthews, George Turner, Calvin Tucker, Rita Dickinson, George Baker III, Amanda Harville

## **I. CALL TO ORDER – GREG THOMPSON**

### **1. Invocation**

Mayor Thompson gave the invocation.

### **2. Roll Call**

Mayor Thompson noted that all Council Members were present. There was a quorum.

### **3. Approval of Agenda**

To approve the agenda as presented.

*Motion by Malcom, seconded by Adcock.  
Passed Unanimously*

### **4. Approval of Consent Agenda**

- a. July 5, 2016 Council Minutes
- b. July 5, 2016 Executive Session Minutes
- c. July 19, 2016 Planning Commission Minutes
- d. July 26, 2016 Historic Preservation Commission Minutes
- e. Approval – Procurement Card Policy Revision – Approval of revision. (Recommended for Council approval by Finance Committee August 2, 2016)
- f. Approval – Procurement Card Policy for Elected Officials Revision – Approval of revision. (Recommended for Council approval by Finance Committee August 2, 2016)
- g. Approval – Purchasing Policy Revision – Approval of revision. (Recommended for Council approval by Finance Committee August 2, 2016)
- h. Approval – Travel Policy Revision – Approval of revision. (Recommended for Council approval by Finance Committee August 2, 2016)
- i. Purchase – Vehicle for Sewer Department – To purchase from Courtesy Ford for \$43,035.00. (Recommended for Council approval by Utilities Committee August 2, 2016)

- j. Purchase – Arris C4 CMTS – To purchase from NetSource Global for \$51,395.00. (Recommended for Council approval by Utilities Committee August 2, 2016)
- k. Purchase – Vehicle for Cable Department – To purchase from Courtesy Ford for \$39,849.00. (Recommended for Council approval by Utilities Committee August 2, 2016)

To approve the consent agenda as presented.

*Motion by Little, seconded by Garrett.  
Passed Unanimously*

## II. PUBLIC PRESENTATION

### 1. State of Georgia Law Enforcement Certification

Chief Keith Glass introduced Chief George Turner and Calvin Tucker from the City of Atlanta Police Department.

Atlanta Police Chief George Turner discussed the recertification process through the State of Georgia. He explained that a recertification can't be taken for granted, there are only a handful of agencies within the state to receive certifications. Chief Turner stated Monroe to be one of only 42 to receive recertification. He presented Chief Glass with a plaque.

Chief Turner also recognized Captain Michael Matthews as the Certification Manager, and presented him with a plaque.

## III. PUBLIC FORUM

### 1. Public Comments

Ms. Amanda Harville stated herself to be homeless, but has been in Monroe off and on for the last four years. She discussed the rights of the homeless and bums asking for donations. She stated there should be help from legislation for the homeless. Ms. Harville was told by officers that she required a panhandler license in order to solicit money without being arrested. The fee for that license is \$100 for a seven day license. She is requesting Council to consider a reduction in that fee for the homeless.

### 2. Public Hearing

#### a. Conditional Use – 603 South Broad Street

City Attorney Paul Rosenthal disclosed a conflict of interest; he has ownership and management control with this real property. He explained that his office will not be able to provide any legal advice on this issue. If legal advice is needed, it will be referred to other counsel.

Code Enforcement Officer Patrick Kelley presented the application for conditional use of this property to allow a private school in the B-2 Zoning. The Code Office and Planning Commission recommend the request be approved.

The Mayor declared the meeting open for the purpose of public input.

Ms. Rita Dickinson, with Monroe Country Day School, spoke in favor of the conditional use. She stated that the school will be opening on September 6, 2016. The school intends to be involved with the Monroe Museum and the Monroe Art Guild. There will be a maximum of 175 students in grades K – 8.

There were no other public comments; Mayor Thompson declared that portion of the meeting closed.

To approve the conditional use request.

*Motion by Bradley, seconded by Adcock.  
Passed Unanimously.*

**b. Zoning Ordinance Code Text Amendments**

Code Enforcement Officer Patrick Kelley explained the purpose of this public hearing is to comply with Georgia zoning procedures law for the text amendment, but no action is required during the public hearing. There are some corrections to allow annual tent permits, a provision which was errantly removed when the Zoning Ordinances were rewritten. It is also to clear up some text and scrivener errors.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Thompson declared that portion of the meeting closed.

*No Action.*

**IV. NEW BUSINESS****1. Appointments (2) – Planning Commission**

To reappoint Mike Eckles to a four (4) year term to expire September 1, 2020.

*Motion by Bradley, seconded by Richardson.  
Passed Unanimously.*

To reappoint John Howard to a four (4) year term to expire September 1, 2020.

*Motion by Little, seconded by Richardson.  
Passed Unanimously.*

**2. Approval – CHIP Grant Administrative Manual**

Finance Director Logan Propes presented the Administrative Manual for the 2016 CHIP Grant. The administrative guidelines are outlined by the Department of Community Affairs regarding the CHIP Grant. Mr. Propes explained these guidelines primarily concern banking issues, payments, etc.

To approve the 2016 CHIP Grant Administration Manual.

*Motion by Malcom, seconded by Garrett.  
Passed Unanimously.*

**3. Approval – CHIP Grant Policies and Procedures Manual**

Finance Director Logan Propes presented the Policies and Procedures Manual for the 2016 CHIP Grant. The policies and procedures are outlined by the Department of Community Affairs regarding the CHIP Grant. Mr. Propes explained this mainly concerns how the funds are expended and how construction is vetted.

To approve the 2016 CHIP Grant Policies and Procedures Manual.

*Motion by Malcom, seconded by Purvis.  
Passed Unanimously.*

**4. Approval – CHIP Grant Section 3 Policy**

Finance Director Logan Propes presented the Section 3 Policy for the 2016 CHIP Grant. The Section 3 regulations are outlined by the Department of Community Affairs regarding the CHIP Grant. Mr. Propes explained this primarily deals with housing rehabilitation construction and contractors and sub-contractors items.

To approve the DCA Section 3 Policy for the 2016 CHIP Grant.

*Motion by Purvis, seconded by Little.  
Passed Unanimously.*

**5. Approval – Out of State Travel**

Economic Development Specialist Sadie Krawczyk requested approval to attend the Economic Development Finance Professional Program training in Hilton Head, South Carolina in October.

To allow Sadie Krawczyk to attend the NDC Economic Development Finance course in Hilton Head, South Carolina.

*Motion by Malcom, seconded by Adcock.  
Passed Unanimously.*

**6. 1<sup>st</sup> Reading – Zoning Ordinance Code Text Amendments**

City Attorney Paul Rosenthal presented the first reading of the ordinance.

**7. Approval – 2016 LMIG Project – Michael Etchison Road – Intergovernmental Agreement**

Interim City Administrator Ron Rabun explained this agreement with Walton County should supersede the previous action in July. The dollar amounts have changed in the agreement. The County is requesting the City to help pay for some of the hauling. The previous approval of \$112,000.00 will be changed to approximately \$138,000.00. This project will take all of the LMIG funds, which comes from the state. That will leave the other LMIG projects, Harris Street and Hammond Drive, unfunded. Those funds would then need to come from SPLOST funds.

Council Member Larry Bradley questioned the last minute changes.

Mr. Rabun explained the County changed the requirements for the City to participate, adding the hauling assistance and the number of tonnage changed.

Mr. Jeremiah Still explained the deep patching will go from just north of McDaniel Street to Ammons Bridge Road, which is approximately a mile and a half. He stated that he feels this to be a high estimate, it shouldn't be any more than this amount.

To approve the Service Delivery Strategy Intergovernmental Agreement with Walton County.

*Motion by Bradley, seconded by Adcock.  
Passed Unanimously.*

**V. ADJOURN**

*Motion by Richardson, seconded by Garrett.  
Passed Unanimously.*

  
MAYOR  
CITY CLERK